

Elston Hall Primary School

Unlocking the potential...

Elston Hall Primary School SEN Information Report for 2017 -18

Part of the Wolverhampton Local Offer for Learners with Special Educational Needs (SEN)

Welcome to our SEN information report which is part of the Wolverhampton Local Offer for Learners with special needs. All schools are supported to be as inclusive as possible, with the needs of pupils with Special Educational Needs and Disabilities being met in a mainstream setting wherever possible.

The four broad 'areas of need' are Communication and Interaction, Cognition and Learning, Social, Emotional and Mental Health Difficulties, and Sensory and Physical Needs.

At Elston Hall Primary School, we embrace the fact that every child is different, and, therefore, the educational needs of every child is different; this is certainly the case for children with Special Educational Needs.

If you have any concerns regarding your child's progress or well-being, then please speak to either your child's class teacher or Mrs L Charmling Assistant head for Inclusion (SENCO) to discuss your concerns.

1. Does the setting / school / college know if children/young people need extra help and what should I do if I think my child/young person may have special educational needs?

At different times in their school life, a child or young person may have a special educational need. The Code of Practice 2014 defines SEN as follows:

"A child or young person has SEN if they have a learning difficulty or a disability which calls for special education provision to be made for him or her. A child of compulsory school age or a young person has a learning difficulty if he or she:

- a) has a significantly greater difficulty in learning than the majority of others the same age, or*
- b) has a disability which prevents or hinders him or her from making use of facilities of a kind generally provided for others of the same age in mainstream schools or mainstream post-16s institutions."*

Where pupils' progress is significantly below age related expectations, despite high quality teaching targeted at specific areas of difficulty, provision of SEN Support may need to be made.

If you have any concerns regarding your child's progress or well-being, then please speak to either your child's class teacher or Mrs Liz Charmling Assistant Head for Inclusion (SENCO) to discuss your concerns.

2. How will early years setting / school / college staff support my child/young person?

The class teacher:

Responsible for...

- Checking on the progress of your child and identifying, planning and delivering any additional help your child may need (this could be targeted work or additional support) and informing the Special Education Needs/Disabilities coordinator (SENCo)
- Writing Individual Learning Support Plan for Inclusion /Individual target plans and sharing and reviewing these with parents at least once each term and planning for the next term.
- Personalised teaching and learning for your child as identified on the school's provision map.
- Ensuring that the school's SEN Policy is followed in their classroom and for all the pupils they teach with any SEN.

The SENCO: Mrs L Charmling Assistant Head for Inclusion

Responsible for...

- Providing professional guidance to colleagues and work closely with staff, parents and other agencies.
- Writing the SEN Information Report which **MUST** be published on the setting website and updated annually
- Overseeing the day to day operation of the school's SEN policy
- Co-ordinating provision for children with SEN
- Advising on a graduated approach to provide SEN Support
- Advising on the deployment of the school's delegated budget and other resources to meet pupils needs effectively
- Liaising with parents of pupils with SEN
- Liaising with EYFS providers, other schools, Educational Psychologist, health and social care professionals and independent or voluntary bodies, LA
- Managing the transition process - between the varying levels of SEN support, from one year group to the next and also any change of school.

- Ensuring school keeps the records of pupils with SEN up to date
- Working with head teachers and school governors with regards to reasonable adjustments and access arrangements

The Associate Head Teacher: Mr K Grayson

Responsible for...

- The day-to-day management of all aspects of the school; this includes the support for children with SEN.
- The Head teacher will give responsibility to the SENCO and class teachers, but is still responsible for ensuring that your child's needs are met.
- The Head teacher must make sure that the Governing Body is kept up to date about issues relating to SEN.

The Governors

Responsible for...

- Making sure that the necessary support is given for any child with SEN who attends the school.
- To support and challenge the Head teacher and SENCO with regards to SEN within the school.

3. How will the curriculum be matched to my child's/young person's needs?

If a learner is identified as having SEN need, the school will provide support that is **additional to** or **different from** the differentiated approaches and learning arrangements normally provided as part of high quality, individualised teaching intended to overcome the barrier to their learning. This support is set out on the school Provision Map, which documents the support that is to be put into place.

When providing support that is "additional to" or "different from" we engage in a four-stage process:



Assess

Assess - this involves taking into consideration all the information from discussions with parents/carers, the child, the class teacher and assessments.

Plan - this stage identifies the barriers for learning, intended outcomes, and details what additional support will be provided to help overcome the barriers. Decisions will be recorded on the Provision map and will form the basis for review meetings.

Do - providing the support - extra assistance for learning - as set out in the plan.

Review - measuring the impact of support provided, and considered whether changes to that support need to be made. All of those involved - learner, parents or carers, teacher, SENCO and outside agencies contribute to this review. This stage then informs the next cycle.

Elston Hall Primary adheres to the following inclusive principles:

Staff value pupils of different abilities and support inclusion. Within the school, staff and pupils will be constantly involved in the best ways to support all pupils needs within the school. There is flexibility in approach in order to find the best provision for each child. Within each class, teaching and learning styles and organisation will be flexible to ensure effective learning. Grouping to support children identified with additional needs will be part of this process.

4a) How will both you and I know how my child/young person is doing and how will you help me to support my child's/young person's learning?

In addition to normal reporting arrangements, there will be the opportunity for parents to meet with their child's class teacher and SENCO to review the short term targets and to discuss the progress the child has made. Obviously, we also encourage an "open door" approach whereby teachers are accessible at the end of the day.

- Your child's progress will be continually monitored by his/her class teacher.
- His/her progress will be reviewed formally and tracked with the Headteacher and SENCO every term in reading, writing and numeracy. Through Parent Consultations and end of year reports, teachers make clear the attainment against age related expectation and the level of progress made.
- At the end of each key stage (i.e. at the end of Year 2 and Year 6), all children are required to be formally assessed. This is something the government requires all schools to do and the results that are published nationally.

- Where necessary, children will have an SEN Support Plan based on targets set by school / outside agencies specific to their needs with the intention of accelerating learning and to close the gap. Progress against these targets will be reviewed regularly, evidence of judgments assessed and a future plan made.
- The progress of children with a statement / EHC Plan (Educational Health Care Plan) will be formally reviewed at an Annual Review with all adults involved with the child's education.
- The Head Teacher and SENCO will monitor the progress made by SEN children in their class work and any intervention that has been put into place.
- Regular book scrutiny and lesson observations will be carried out by the SENCO and other members of the Senior Management Team to ensure that the needs of all children are met and that the quality of teaching and learning is high.

We send regular class and whole school newsletters with information about upcoming events. Also extra information can be found on the school website including class news, photograph gallery, planning, homework and useful links. In addition to this, where necessary we also communicate via home/school link books.

4b) What support will there be for my child's/young person's overall well-being?

We recognise that some children have extra emotional and social needs that need to be developed and nurtured. All classes follow a structured PSHE curriculum to support this development. However, for those children who find aspects of this difficult we offer.

- Lunch time and play time support
- Buddy system
- Individualised programmes of work including activities to complete at home
- Access external agencies and professionals and follow their advice

The school benefits from a Behaviour Policy with clear rewards and sanctions and in each class the exact same rules are applied. In respect of Anti Bullying, there is a policy in place that has been drawn up with staff and pupils and is accessible to Parents.

Any pupils with additional medical needs are well catered for at Elston Hall Primary School. All medical requirements are requested from parents prior to admission (or as soon as possible after a place allocation) and these are added to the school medical needs folder. Health Care Plans are drawn up in conjunction with school nurses and parents. All medicines are kept in a locked cupboard accessible to appropriate members of staff. (See Medicines in school policy)

There are various opportunities for pupils to have a voice on decision making in the school. The school has a proactive school council that meet regularly. The SLT carry out pupil voice

questionnaires. Prior to SEND review meetings, pupils have the opportunity to share their views.

5) What specialism services, experience, training and support are available at or accessed by the setting / school / college

Once the school has identified the needs of SEND pupils, the SENCO and Head teacher decide what resources/training and support is needed.

School Provision:

- Wide range of Literacy and Numeracy small group interventions delivered by TA's and designated teachers
- Phonic intervention groups
- Additional reading support
- Speech and Language support using Elklan programme.
- Additional 1-1 learning sessions with a member of the Inclusion team.
- Cool kids programme
- Cool Characters programme

Local Authority provision available:

- Outreach support from Tettenhall Wood School / Westcroft School/ Penn Fields School / Penn Hall School
- Educational Psychology Service
- Specialist Teacher Service
- Special Needs Early Years Service
- Sensory Inclusion Team

Health Provision available:

- School nurse
- Occupational Therapy
- Physiotherapy
- CAMHs
- School counselling sessions
- Speech and Language Therapy (SALT)
- Base 25

6) What training are the staff supporting children and young people with SEND had or are having?

- Elklan Course (Language builders) and Elklan Specialist course - Miss Orme / Miss Evans / Mrs Evans/ Mrs Smallwood / Mrs Terry /Mrs Plimmer
- Speech and Language training twilight - all staff
- Supporting pupils with social and communication difficulties- all staff
- Makaton - Miss Orme / Mrs Charmling / Mrs Guest
- Dyspraxia training - Mrs Charmling / Mrs Smallwood / Miss Orme / Miss Evans
- Restraint Training - Mrs Charmling / Mrs Smallwood / Mrs Evans / Miss Evans / Mrs Bushell/ Miss Belcher / Mr Grayson / Mrs Highfield / Miss Foster / Miss Holt / Mrs Pursehouse / Mrs Bennett / Miss Rowney
- Cool Kids - Soccer 2000 / Mrs Matthews

7) How will my child/young person be included in activities outside the classroom including school trips?

At Elston Hall Primary School we believe all learners are entitled to the same access to extra-curricular activities, and are committed to make reasonable adjustments to ensure participation for all. Please contact us if your child has any specific requirements for extra-curricular activities.

8) How accessible is the setting / school / college environment?

- The school is on a single level with easy access and ramps.
- The front desk has a wheel-chair height section.
- There are two disabled toilets and changing facilities for both boys and girls in KS2.
- We ensure where ever possible that equipment used is accessible to all children regardless of their needs. The SENCO manages an SEN budget, used to ensure that all pupils have access to the very best equipment.
- After-school provision is accessible to all children, including those with SEN.
- In respect to pupils with English as an additional language we access support from the EAL advisor and follow their recommendations. Two members of staff speak Punjabi and one member of staff speaks Polish, one other speaks German.
- Extra-curricular activities are accessible for children with SEN.
- The school has 2 outside learning area (quadrangles) and a separate Early Years outdoor area.

9) How will the setting /school / college prepare and support my child/ young person to join the setting /school / college, transfer to a new setting / school / college or the next stage of education and life?

New pupils to Elston Hall Primary School

Foundation Stage staff will arrange a home visit prior to pupils starting school. Concerns about particular needs will be brought to the attention of the SENCO. Where necessary the SENCO will arrange a further meeting with parents, previous setting, health visitor etc.

Class teachers of children joining from other schools will receive information from the previous school; if required the SENCO will telephone previous school to discuss individual pupil's needs.

Preparing for next steps

Transition is a part of life for all learners, whether that involves moving to a new class or moving to a new school. We recognise that transition is an important time for all children, but especially so for a child with SEN. Consequently, we work closely with parents, pupils and staff to ensure these transitions run as smoothly as possible.

Planning for transitions within the school will take place in the Summer Term; arrangements for transition to Secondary School for pupil with SEN will be planned according to individual need.

10) Provide examples of interventions, equipment, resources that settings/ schools / colleges may allocate to match children's/young people's special educational needs?

- Specific I pad Apps for individual pupils/needs
- Direct phonics programme.
- Specific speech and language resources e.g. PECs /
- Elklan programme and resources
- Memory skills programme
- Sensory resources
- 1:1 tuition for writing and numeracy
- Precision Teaching
- Cool Kids
- Cool Characters

11. How is the decision made about what type and how much support my child/young person will receive?

The school budget, includes money for supporting children with SEN.

The Head Teacher decides on the deployment of resources for Special Educational Needs and Disabilities, in consultation with the school governors on the basis of needs in the school.

The Head Teacher and the SENCO discuss all the information they have about SEND in the school, including the children already receiving extra support, children needing extra support and the children who have been identified as not making as much progress as would be expected. From this information, they decide what resources/training and support is needed.

The school identifies the needs of SEN pupils on a provision map. This identifies all support given within school and is reviewed regularly and changes made as needed, so that the needs of children are met, and resources are deployed as effectively as possible.

12. How are parents involved in the setting / school / college? How can I be involved?

At Elston Hall, we value the importance of building positive relationships with parents and families within our school community. Members of staff are on duty each morning in both key stages to record any messages from parents and to pass these on to class teachers. Parents can also make appointments to meet with a member of staff at the end of the day. Parents can also make arrangements to meet with the SENCo or a member of the Leadership team. Elston Hall has a Parent Teacher Association and welcomes new members.

13. Who can I contact for further information?

For further information on SEN at Elston Hall parents / carers can contact Mrs L Charmling on 01902 558866

The Governors have adopted the Wolverhampton complaints procedure. We hope to resolve, any complaints you may have, which in the first instance should be directed to the Head Teacher. In most cases, we find that complaints can be dealt with successfully at this level. However if this is not possible, they can be sent to the Chair of the Governing Body for consideration at their next full governing body meeting. Complaints that are still not resolved can be sent to the Local Education Authority.

Please see the complaints policy on the school website.

This report details our annual offer to learners with SEN. To be effective it needs the views of all: Parents/carers, pupils, governors and staff.

If you have any comments, please contact Mrs Charmling (SENCO)