

From Monday 11th January, daily Teams sessions will be held to enable teachers and children to interact throughout this period of remote learning. This is new to all of us, and there may be some teething problems, but we would appreciate parents support in explaining the following expectations to children ahead of the timetabled session. Please can parents make sure that they are nearby when each session takes place to support your child in following the code of conduct below:

- Students are expected to behave in the Microsoft Teams lesson as they would in school and all usual school rules regarding behaviour apply.
- Students must treat others with respect at all times during online lessons. If the code of conduct is not followed appropriately then you may be removed from the lesson
- Students will choose a quiet and sensible place to work from – ideally a living room or shared (quiet) space in your house (please avoid bedrooms).
- If the video setting has been allowed by the teacher students must be appropriately dressed, **no pyjamas/nightwear or inappropriate clothing**, and ensuring their background is neutral (no photographs/personal information)
- When speaking during the session, only do so when instructed by your teacher. Talk slowly and clearly making sure you are always polite, sensible and respectful towards all participants in the lesson.
- Students are not permitted to record or screenshot the meeting
- Remember these 'lessons' are between teachers and students. If parents wish to contact the school they should do so through the usual channels
- Students, parents/carers should be mindful that they and other family members might be seen or heard within the session by staff. Trying to limit this would be recommended and can be guaranteed if the students microphone and video remain turned off.