

Elston Hall Primary School

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Associate Headteacher: Mrs L Dollery

Chief Executive Officer: Mr K Grayson

18th May 2018

Dear Parents/Carers

We will be holding children's discos on Thursday 24th May. To attend all children must pay £2.00. Payment can only be made during morning registration. **Money cannot be taken at the School Office.**

(Teachers will issue tickets for children in years 3 - 6 only, for children in years R - 2, teachers will have a list of those who have paid).

Tickets will be given to children in Years 3 - 6 to take home on the day of the disco.

All discos will be held in the Junior Hall and the details are as follows:

Reception disco starts at **2.30pm** and finishes at **3.15pm** (***Reception children only can wear their disco clothes to school but sensible shoes only please***). Parents to collect their children at the normal time of 3.20pm.

Years 1 and 2 disco starts at 3.20pm and finishes at 4.30pm (children to bring clothes into school to change into). Parents to collect their children at 4.30pm from their normal exit.

Years 3 and 4 disco starts at **4.45pm** and finishes at **5.45pm**.

Years 5 and 6 disco starts at **6.00pm** and finishes at **7.00pm**.

Entry to the disco is through the main door on the Stafford Road, entry is by ticket only.

NO TICKET - NO ENTRY.

Children in Reception, Year 1 and Year 2 will leave the school via their normal exit. Children in Years 3 and 5 will be released from Class 19, Children in Years 4 and 6 will be released from Class 21. Please ensure your child is collected promptly.

- Children bringing their bikes onto school property do so at their own risk, as secure facilities are not available
- No money is needed on the night - refreshments are provided
- Please note there will be no vehicle access through the Stafford Road gates
- Parking will be available in the rear car park in Shelley Road
- If your child has been absent from school on the day of the disco they **cannot** attend the disco after school.
- **All children will be kept in school until a family member over the age of 16 has collected them.**
- **IF YOU WISH FOR YOUR CHILD TO WALK HOME ALONE, PLEASE INFORM THEIR CLASS TEACHER IN WRITING**

THE DISCOS ARE FOR ELSTON HALL PRIMARY CHILDREN ONLY

Yours sincerely

K Grayson

