

## Responsible Computer Use Agreement



### When using the computers:

- I will only access the computer system with the login and password that I have been given
- I will not access other people's files unless they are my Computing partner
- I will not bring in memory sticks from home to use on the network

### When using the internet:

- I will ask permission before I access it
- I will report any material that makes me feel uncomfortable **immediately** to my teacher
- I understand that the school may check my files and monitor the sites that I visit
- I will not knowingly access social networking sites or chat rooms
- I will **never** give my full name, address, telephone number or agree to meet anyone
- I will not use search engines to find inappropriate material

### I understand that:

- Using computers safely can make everyone's learning more enjoyable

### *General Internet Safety Tips*

- Always ask a grown up before you use the internet. They can help you find the best thing to do
- Don't tell strangers where you live, your phone number or where you go to school. Only your friends and family need to know that
- Don't send pictures to people you don't know. You don't want strangers looking at photos of you, your friends or your family
- Tell a grown-up if you feel scared or unhappy about anything. Ask a grown up to help you put the Hector's World Safety Button on your computer. This will mean that you can press it if anything makes you scared or unhappy.
- You can also call 'Childline' on 0800 1111 to talk to someone who can help

[www.thinkuknow.co.uk](http://www.thinkuknow.co.uk)

[www.ceop.police.uk](http://www.ceop.police.uk)

[www.elstonhallmat.co.uk](http://www.elstonhallmat.co.uk)